

Welcome to the Assistive Technology Room (ATR)

To ensure fair and reasonable access to the ATR by all library-users with a disability, please abide by the following guidelines:

- 1. **ID** (library card, driver's license, benefit card) is required to sign in for an ATR session. **Each session lasts 2 hours**
- 2. Two sessions are allowed per person each day.
- 3. There must be at least one hour between sessions.
- 4. A maximum of 3 persons may occupy the ATR at one time.
- 5. Food is not permitted, beverages with covers are OK.
- 6. If you need to leave the room for any reason, please close the door then notify staff at the Computer Information desk you will be away from the room. Staff will need to unlock the door when you return.
- 7. Once your session has begun, any time away from the ATR will be included in your 2-hour session.
- 8. At the end of your session, be sure to remove all of your belongings from the room. Return to the Computer Information desk to retrieve your ID and sign out.
- 9. Please let staff know if you would like them to help you find or retrieve books or other library materials, or if there are any problems with the equipment.

We hope that the ATR's workspace and technology will meet your needs.

Library Rules of Conduct apply to the ATR Failure to comply with these guidelines may result in loss of ATR privileges.

12/30/2013